

# *Village of Leicester*

## **July 15, 2019 Board Meeting**

**CALL TO ORDER:** Mayor Briffa called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

**PRESENT:**

**Mayor:** Barry Briffa

**Trustees:** Mike Constantino, Tom Frantz, Don Jacobs

**Excused:** Trustee Ken Rizzo was excused on a motion by Trustee Constantino, 2<sup>nd</sup> by Trustee Jacobs  
[Motion Carried 3-0]

**Clerk-Treasurer:** Kirstie DeGraff

**Fire Chief:** Jim Kane

**Highway Superintendent:** Russ Page

**Water Operator:**

**Zoning/Code Enforcement:** Gerald Parsons

**Residents:** Maria Briffa, Don Kane

**MINUTES:** The minutes of the June 24, 2019 Board Meeting were accepted on a motion by Trustee Frantz, 2<sup>nd</sup> by Trustee Constantino [Motion Carried 3-0]

**COMMITTEE REPORTS:**

**Fire Company Report:**

Fire Chief Jim Kane reported the following:

- 1) The department was called out 3 times with 37 calls YTD (See attached report)
- 2) The department's July Treasurer's Report was submitted

Mayor Briffa indicated the Village has been approached by one of the volunteer firemen from the department and the Village would participate in the Smoke Detector Program.

**Highway Superintendent Report:**

Highway Superintendent Russ Page reported the following:

- 1) **Route 36 Water Main Replacement:** Driveway culvert pipe has been replaced for Church and topsoil spread.
- 2) **Work Orders Completed:** Dead end sign installed at North Street
- 3) **Work Orders Outstanding:** Need to mow again, Weight limit sign to be installed, Penny Ln fire hydrant; Estimate for Oak Manor Drainage & R.O.W Drainage from Nahalka residence to Jones Bridge/Upper Mt Morris Road
- 4) **Oak Manor Drainage:** After some discussion it was decided to have a meeting with the residents involved on August 5, 2019 at 6:30 pm at the Village Hall. Clerk-Treasurer DeGraff will notify the residents.

**Water Report:** None

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### **Zoning/Code Enforcement Report:**

Code Enforcement Officer Gerald Parsons reported the following:

- 1) One (1) permit previously applied for was actually not in Village limits
- 2) The Elijah House is doing great on restoration – concentrating on upstairs apartments & no idea yet on type(s) of business(es) for downstairs

### **PUBLIC COMMENTS:**

**Community Yard Sale:** There was discussion on the Community Garage Sale with the fact that publication of homes and maps were less than impressive and certain homes were not included. There was question as to whether the residents paid to participate as well and what the funds from the residents and the Village donation exactly went for.

### **OLD BUSINESS:**

**Community Building:** Mayor Briffa reported that AB Cole Real Estate has not made any new progress on leasing the building. We are still waiting to hear of Complete Payroll's interest/intentions on the building. Mayor Briffa plans to meet with AB Cole again.

### **NEW BUSINESS:**

**Water Bills:** Clerk-Treasurer DeGraff noted that the Town Clerk has indicated a minor issue in collecting the Village water bills due to the amount of petty cash she has to make change. It was agreed that with the increased hours the Village Office is open that there was no longer a need for the Town to collect the payments. Clerk-Treasurer DeGraff reported that she has already begun the process with the Town Clerk in directing Village water customers to the Village office without much of an issue.

**Livingston County Water Supply Study Meeting:** Mayor Briffa reported that he and Clerk-Treasurer DeGraff met with representatives from Clark Patterson Lee to discuss the Livingston County Water Supply Study however the meeting quickly turned into a meeting about the Town's proposed sewer project. It was relayed that the Town does not plan to build its own sewer plant now but rather intends to send sewage to Mt Morris. It was noted that the current plant in Mt Morris could not handle the additional sewage and would need to be modified at a cost to the Town and Village of Leicester. Taken directly from the meeting summary provided by CPL: "CPL will be updating cost estimates for the Town sewer project that discharges to Mount Morris. CPL offered to prepare cost estimates, free of charge, for a Village project to determine if it could be done affordably (\$1,000 to \$1,300/year/unit)."

**NYS DOT Engineer Meeting:** Mayor Briffa reported that he met with a representative from NYS DOT and walked the Village, discussing the Village's concerns. The following was noted:

- NYSDOT concurs with the villages desire to install a crosswalk in the vicinity of the Fire Hall on Route 20A. The proposed general location of the crosswalk would be on the west side of the fire department property/business parking lot. NYSDOT will install a marked crosswalk and the appropriate signs once an ADA approved ramps and detectable warnings are installed by the village. The Village will be required to submit a permit to NYSDOT to perform the necessary ramp work.
- NYSDOT will change the existing standard crosswalk to a high visibility crosswalk at the westerly intersection of Route 20A and Route 36 (north leg). This work will be performed as part of our striping contract the next time this section of road is striped. Tentatively in 2020.

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### **NYS DOT Engineer Meeting continued:**

- NYSDOT will install "STOP" pavement markings on the south leg of the easterly intersection of Route 20A and Route 36. This work will be performed as part of our striping contract the next time this section of road is striped. Tentatively in 2020.
- Concern was also raised regarding mowing on the northeast corner of the westerly intersection of Route 20A and Route 36. The Village is to contact Mike Hinds, Resident Engineer, Livingston County to discuss these concerns.

### **MAYOR'S REPORT:**

**Gas Main Replacement:** Mayor Briffa noted that RG&E is in the process of replacing the gas main on Main Street and has he has told them that they can not touch the bricks on Main Street.

**CLERK'S REPORT:** None

### **AUDIT OF BILLS:**

Trustee Constantino motioned, 2<sup>nd</sup> by Trustee Jacobs, to accept the bills as audited [Motion Carried 3-0]  
General Fund Vouchers 1778-1778 \$7,419.66      Water Fund Vouchers 678-685 \$35,382.68

**NEXT VILLAGE BOARD MEETING:** Board of Trustees Meeting August 20, 2019 pm at the Village Hall

**ADJOURNMENT:** Trustee Frantz motioned, 2<sup>nd</sup> by Trustee Constantino to adjourn the meeting at 7:20 pm.  
[Motion Carried 3-0]

Respectfully Submitted,

Kirstie DeGraff  
Clerk-Treasurer  
Village of Leicester